

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR AUGUST 23, 2021 MEETING

**Call to Order – Roll Call**

The Regular August 23, 2021 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Vogt, Mr. Waack, Ms. Muench and Mr. Korinek.

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan and Michelle Haupt

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Dyzak called for a motion to accept the Minutes of the regular June 28, 2021 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Motion made by Mr. Waack and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on August 9, 2021 and August 16, 2021, reviewed by the Commission at a Commission Meeting held on August 23, 2021. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their September 21, 2021 meeting.

**Public Comment:** Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Robert Jacque ZMAR**, SW1/4, SW1/4, Section 2, T17N-R21E, Town of Schleswig, from LE, Large Estate to LR, Lake Residential and SW1/4, SW1/4, Section 2, T17N-R21E, Town of Schleswig, from LE, Large Estate to SE, Small Estate.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Schleswig in favor of this request.

Mr. Bob Jacque spoke and answer questions for the Commissioners.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Falkowski to approve the rezone request.

Motion passed upon a unanimous voice vote.

2. **Steven and Lori Dill** ZMAR, NW1/4, NW1/4, Section 11, T18N-R22E, Town of Liberty, from EA, Exclusive Agriculture to LE, Large Estate.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Schleswig in favor of this request.

Mr. Joel Aulik, Town of Liberty, spoke to clarify the Town is not requiring a Certified Survey and answered questions for the Commissioners.

Mr. Steven Dill, owner, spoke and answered questions for the Commissioners.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Ms. Muench to approve the rezone request. Mr. Waack also noted that there was very minimal farmland, and that a majority of it is wooded and/or wetlands.

Motion passed upon a unanimous voice vote.

#### **Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

1. **Steven Kortens** – CSM Variance, SE1/4, SE1/4, Section 26, T20N-R23E, Town of Kossuth.

Mr. Ryan read a summary of the request (copy on file).

Mr. Steven Kortens and Tim Kortens spoke and answered questions for the Commissioners.

Motion was made by Mr. Waack and seconded by Mr. Vogt to approve the variance request.

Motion passed upon a unanimous voice vote.

#### **Discussion and possible action concerning a proposed fee schedule for 2022.**

Mr. Ryan answered questions for the Commissioners.

After discussions amongst the Commissioners a motion was made by Ms. Muench and seconded by Mr. Falkowski to conduct a public hearing at the next meeting to further discuss the potential for increase to the Planning & Zoning Department fee schedule.

Motion passed upon a unanimous voice vote.

#### **Discussion and possible approval for Disc Golf Tournament at Cato Falls County Park on October 3, 2021.**

Mr. Ryan informed the Commissioners that they have decided to host the tournament at Silver Creek Park instead of Cato Falls.

## **Miscellaneous**

**Staff Reports – None**

**Personnel – None**

**Correspondence- None**

**Out of County Trips –**

### **A. WRPLA Conference – September 15-17, 2021 – Egg Harbor, WI – 1 Staff member**

Mr. Ryan gave an overview of the trip.

A motion was made by Mr. Vogt to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

### **B. Snowmobile Council Meeting –August 30-31, 2021 – Weston, WI – 1 Staff member**

Mr. Ryan gave an overview of the trip.

A motion was made by Ms. Muench to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

## **Other Matters - None**

**Next Meeting Date:** Next meeting is scheduled for Monday, September 27, 2021.

**Adjournment:** Motion to adjourn was made by Mr. Vogt and seconded by Ms. Muench to adjourn at 4:48pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

---

Ms. Muench, Secretary

---

Date